

Reedsport School District 105

100 Ranch Road, Reedsport OR 97467-1739

Phone: (541) 271-3656

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Board Meeting Minutes

For April 19, 2017

Call to Order –Chairperson Clark called the meeting to order at 6:30pm

Establish a Quorum – A quorum was established with the following board members in attendance: Jennifer Clark, Sandy Donnelly, Shelley Swift, David Young, and Tamara Szalewski. Board Director Eric Brandon showed 5 minutes late.

Absent was Patty Laskey.

Staff members in attendance were: Parma Roe, Vince Swagerty, Beckie Lupton, Laura Shivers, Dan Forbess, Traci Marshall, Ginny Story, Sheri Wall, Michelle Williams, Dan Smith, and Colin Hurowitz.

The Pledge of Allegiance was recited.

The revised agenda (added Consent agenda items: meeting minutes, resignation, hiring recommendations) was considered. Sandy Donnelly moved, David Young seconded. Motion passed with a vote of 5-0.

Colin Hurowitz brought his 7th-12th grade choir group to perform The National Anthem and Take Me Out to the Ballgame for the School Board and Community Members.

Accolades – May 1st marks the beginning of Teacher Appreciation Week (May 1st through 5th). Chairperson Jennifer Clark read a proclamation, provided through OSBA, The District will provide some treats in the HES and RCCS staff rooms on Wednesday, May 3rd, as a means to thank teachers for their work and dedication to our students and families.

There were no community comments.

Reports

Student Representative Marc Chaney gave a brief rundown of events for RCCS students. He noted that Prom will be a week from Saturday, a few ASB students painted the women's staff restroom, baseball and softball teams are doing well, and the only Home Track Meet is Thursday, April 20, 2017.

RCCS Principal Vince Swagerty discussed the lock down drill, Dan informed the Board that Officer Gardner will give a 5 minute overview at the next board meeting. Vince also discussed the Senior Interviews.

The Consent Agenda materials were reviewed. Sandi D. moved to approve the Consent Agenda with the exception of the April 19, 2017 Board meeting minutes (not completed). Eric Brandon seconded the motion. The motion was approved 5-0.

Discussion items on the agenda were reviewed. Trevor Gardner was unavailable to share a video on the ALICE training being performed in the district. Former student, Jessica (Parker) Henderson, is completing graphic artwork for the RCCS Brave image. The school name and image committee is set to review final design drafts next week and hopes to select a new Brave image at that time. An updated transportation contract may be ready for Board consideration by the June meeting. Lewis transportation is requesting a 3% fee increase on home-to-school routes, but maintaining current rates for non-reimbursable transportation. Updates on the Seismic Grants, Freeman Estate, and the June 12th Board Visioning meeting were provided.

Policy revisions were reviewed and discussed. Second readings on JHCCF w/AR "Head Lice" and Policy KG w/AR "Facility Use" were reviewed. Mr. Forbess will consult with a health professional regarding best practice on head lice – nits and live lice. Due to staff absences, Policy KG revisions were not completed. Both policies will receive 3rd readings at the June meeting.

First readings on Policy JGAB w/ AR "Use of Restraint and Seclusion" and Policy EFA w/AR "Local Wellness" were discussed.

Board comments included a discussion about Home School students using district facilities. Mr. Forbess clarified that the district has enrolled some Home School students on a part-time basis, which allows the district to claim the enrollment hours for State School Fund purposes and extends liability insurance coverage to the part-time students. Some confusion in community discussions is rooted by those families who have enrolled in the Oregon Connections Academy – an on-line charter school operated by the Santiam Canyon School District. At least one family, enrolled in the Santiam Canyon SD program, asked to join the Highland Elementary School swim class and was told no because the students were not enrolled in the Reedsport School District. The family was offered enrollment in the Reedsport Connections Academy – same curriculum as Santiam Canyon – but we could not guarantee maintaining the current on-line teacher through the Connections Academy program service – likely another on-line teacher would be assigned to the students.

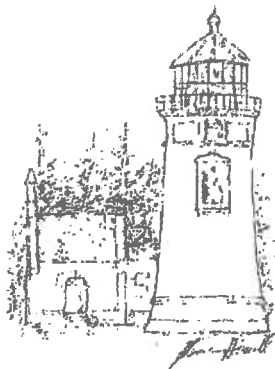
Jennifer Clark closed the meeting at 8:22 p.m.

Respectfully submitted by Dan Forbess.

Jennifer Clark, Chairperson Date

Dan Forbess, Superintendent

CONSENT AGENDA



Reedsport School District 105

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Regular Board Meeting May 17, 2017 Meeting Minutes

Jennifer Clark, Chairperson, called the meeting to order at 6:34 p.m.

Board Members present: Jennifer Clark, Patty Laskey, Sandi Donnelly, Shelley Swift, and Eric Brandon. A quorum was established. Staff members present: Laura Shivers, Vince Swagerty, Beckie Lupton, Parma Roe, and Dan Forbess. Please refer to the public sign-in sheet for community members. In addition, at least 25 first grade parents and 12 first grade students were at the meeting.

The Pledge of Allegiance was recited.

There were no changes to the agenda

First grade teacher, Dan Smith, introduced his student leaders and the students performed a group reading from our new Journey's curriculum. Individual students read some of their own writing and the group of 12 students finished with another group read. Board members thanked the students, families, and Mr. Smith for the wonderful demonstration of learning.

Written staff member reports provided in the meeting materials were reviewed and discussed. The group discussed an upcoming RCCS Varsity Baseball playoff game and Shelley S. commented on the successful The Leader In Me (TLIM) celebration of student leadership at HES on May 4th and asked about some recent TLIM trainings and parent event. Mr. Forbess stated the evening event was not well advertised and only attended by one parent. A subsequent professional development session at RCCS with a TLIM consultant was facilitated by Mr. Forbess and it was clear to him the RCCS staff need more time and dialogue about school climate and creating a common vision for improvement – at this point in time, staff are not ready to adopt TLIM or any other program.

Other report discussions included the review of our Special Education report card and cooperative planning with the City of Reedsport to conduct a Summer Reading program at the public library. During her report, Laura Shivers was concerned about the Enrollment Report, which indicated a significant drop in enrollment last month. Mr. Forbess and Mr Swagerty indicated the Enrollment Report was likely inaccurate (subsequent review supported the inaccuracy of the report). Actual district enrollment is 30 students more than the Enrollment Reported in the Board meeting materials.

Mr. Swagerty provided a Charter School Advisory Committee report and indicated the committee reviewed/approved recommended Science curriculum and student representatives were being added to the committee. Guy Marchione provided an update on teacher professional development and planned curriculum events.

Reedsport School District
Regular Board Meeting Minutes
March 15, 2017

Chairperson Jennifer Clark called the meeting to order at 6:30 p.m.

The pledge of allegiance was recited.

A quorum was established with the following Board Members in attendance: Jennifer Clark, Eric Brandon, Sandra Donnelly, Patty Laskey, and Tamara Szalewski. David Young arrived at 6:32 p.m.

Absent was Shelly Swift.

Staff Members in attendance: Dan Forbess, Laura Shivers, Traci Marshall, Parma Roe, Beckie Lupton, Vince Swagerty, Cathy Hurowitz, Charissa Hixenbaugh, Sue Chaney, and Kayla Willson.

A revised agenda with revised Board Meeting Minutes was considered. Sandra Donnelly motioned, Tamara Szalewski seconded. Motion passed 5-0.

Classified Appreciation Week was March 6-10. Chairperson Jen Clark read a resolution acknowledging the Classified Staff and thanked them for their hard work.

No community comments.

Student Representative Mark Chaney discussed Mr. RHS, ASB, Spring Sports, and noted that Prom will be April 29th.

RCCS Principal Vince Swagerty noted that Mr. RHS ended up raising roughly four thousand dollars.

HES Principal Beckie Lupton discussed The Leader in Me training that several staff members attended.

SPED Director Parma Roe gave an overview of the 2 days of Professional Development, Collaborative Problem Solving training. Sandra Donnelly asked if this training made them certified or qualified. Parma noted that while it does not make them either certified or qualified, it does give them some skill sets to use in the classroom.

Superintendent Dan Forbess had nothing to add to his report that was included in the board packet.

Business Manager Laura Shivers asked the board which format they preferred for the check register listing. The Board agreed that they like the version with more content. There was discussion on reimbursements for staff. The Board noted in the enrollment report that senior numbers are holding steady.

Sue Chaney, Vince Swagerty and Dan Forbess were all present at the last Charter Advisory Council meeting. They noted that the council unanimously supported textbook adoption.

Charissa Hixenbaugh represented Certified staff and shared about students reading Shakespeare, Skills Day in Coquille, Jennifer Tymchuk had a sensory Norwegian class, HES field trips, Julee Noel is working on her ESOL endorsement, and Bobby Marshall will be presenting his EDs capstone at Lewis and Clark College.

Kayla Willson represented Classified staff and discussed the Collaborative Problem Solving training that several staff attended and several life skills activities.

The Board acknowledged the hard work the staff is doing to get students involved.

Consent Agenda: There was discussion on D7. Dan recommended not to extend the 2nd year LOA and noted that per the A.R.E. contract, the Board has to take action. Eric Brandon moved to approve the consent agenda except for D7. Patty Laskey seconded. Vote passed 5-1 (Sandy Donnelly against).

Discussion:

Coaching evaluations- The Board was presented with evaluation requirements, as well as several options for evaluation forms for coaching. There was discussion on past practice for coaching evaluations, hiring requirements regarding evaluations. Superintendent Forbess requested the principal facilitate Winter Sport coaching evaluations immediately.

RCCS Native American Name and Image Committee- March 1st, the committee met and looked at a few options. There was discussion on using the "R" as the focus, and integrate a compass for graphics, but the compass graphic would not necessarily have to be used at the same time. They are reaching out to a former RCCS graduate, Jessica Parker, who submitted some ideas, and would like to commission her to create a couple of images based on input, then put the results up for a vote. They will meet again when Jessica comes back to Reedsport.

Draft Calendars- the Board looked at before and after Labor Day versions. Dan suggests an after Labor Day start to align with ESD service schedule. There was discussion on lengths of breaks, where to put in five day weeks, and out date in June.

Board Goal Update- the Superintendent Evaluation was discussed at the Special Board Meeting on March 8, 2017. Dan noted that he was finishing the transportation survey as well as working on a Student/Parent relations survey.

The Board noted that there will be an Executive Session immediately following the regular board meeting to do the Superintendent Evaluation using the OSBA model. Dan will provide a self-reflection.

Action-

- A. RCCS Math Text Book Adoption- Sue Chaney brought samples of the proposed Curriculum for the Board to consider. Sandy Donnelly motioned that Reedsport School District adopt this math program called Big Ideas Math (Algebra I, Geometry, Algebra II)

and Cengage Learning (Pre-calculus, Calculus for AP). David Young seconded. Motion passed with a vote of 6-0. As identified in page 84 of the board packet.

B. 2nd Reading on Policy Revision- Eric Brandon made a motion to accept item B. David Young seconded. The vote passed 6-0.

C. 1st Reading on Policy Revision- IIC/AR-Field Trip- this is the most current from OSBA. A signature line will be added to the Out of State field trip forms.

There were no community comments.

Board Member comments- Tamara Szalewski mentioned Trivia Night on Friday as a Fundraiser for Reedsport Main Street. Jennifer Clark will be meeting with Renae from OSBA to help develop Reedsport School District's vision and goals. Jennifer also noted that the deadline for filing for Board positions closes Thursday, March 16 at 5pm.

Next Regular Board Meeting will be April 19th at 6:30pm.

Board Chair Jennifer Clark adjourned the regular board meeting at 7:49pm.

ORS 192.660(2)(i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

Board Chair Jennifer Clark opened Executive Session at 7:50pm.

Board Chair Jennifer Clark closed Executive Session at 8:35pm.